

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**February 7,2023**

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, February 7, 2023. Chairman Olson called the meeting to order with Commissioners Sandberg, Zimmel and Athey present. Commissioner Klages was absent. Also present were Dillon Dwyer of the Ortonville Independent, Heather Henrich Payroll/Benefits Coordinator, Monarch Heights Administrator Stacey Karels, Highway Engineer Jordan Roggenbuck, Auditor-Treasurer Michelle Knutson, Building Maintenance Supervisor Jared Heck, Family Service Supervisor Amy Weir, and Jayden Kraayenhof. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Zimmel and carried to approve the agenda.

Motion by Athey, seconded by Sandberg and carried to approve the minutes of the January 17<sup>th</sup> regular meeting.

Commissioners reported on the following committees:

Athey – Fair Board, CPT

Zimmel – RDC, AMC

Sandberg – MSI, SW EM, Woodland, Food shelf, Insurance Committee, Collaborative

Olson – Insurance Committee, Primewest (2), EM procedure training, Supporting Hands Nursing Partnership

Motion by Athey, seconded by Zimmel and carried to authorize payment of claims as presented by Auditor-Treasurer Michelle Knutson:

Advanced Health, Safety & Security	\$ 6,600.00
Big Stone SWCD	4,388.50
CDW Government	4,692.96
Guardian Fleet Safety	17,357.44
Kandiyohi County Sheriff Dept	46,502.01
Karpel Solutions	2,250.00
L&O Acres Transport	2,600.63
MN Sheriff's Assn	3,666.97
MnCCC	3,050.00
Pioneer Public TV	5,000.00
Waste Management	11,993.07
43 Payments Less Than \$2,000	<u>21,245.33</u>
Total	\$129,346.91

Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Sandberg, seconded by Zimmel and carried to approve the Fiscal Host Agreement between Des Moines Valley Mental Health and the Southwestern Minnesota Adult Mental Health Consortium as presented by Family Service Supervisor Amy Weir.

Highway Engineer Jordan Roggenbuck introduced two new staff, Jayden Kraayenhof, Full-time Maintenance Worker and Matthew Wellendorf, Part-time Seasonal Staff.

Roggenbuck presented the DNR CPL Grant Contract, he requested to be the authorized signer. After discussion motion by Sandberg seconded by Athey and carried to approve Roggenbuck as the authorized signer.

Roggenbuck presented MOU from the Highway AFSCME group to modify shift start time. Motion by Zimmel, seconded by Athey and carried to approve shift start time to 7:00am.

Roggenbuck gave a brief Highway Department update discussion followed.

Monarch Heights Administrator, Stacey Karels asked the board for support to increase the per diem rate at Monarch heights after discussion motion by Sandberg, seconded by Zimmel and carried to support Monarch Heights request to increase per diem rate. Commissioner Olson will draft a letter on behalf of the commissioners.

Building Maintenance Supervisor, Jared Heck presented a 3-year elevator maintenance contract from MN Elevator. Motion by Sandberg and seconded by Zimmel and carried to approve the maintenance contract.

Heck provided a Toqua Park update. The online reservation system is up and running. Motion by Athey, seconded by Zimmel and carried to charge sales tax on top of the fees for all park reservations.

During the work session Commissioner Olson presented on behalf of Bill Vangsness who was unable to attend the meeting. Motion by Athey and seconded by Zimmel to approve the raffle at the Graceville Golf Club.

Auditor-Treasurer Knutson asked the commissioners to set a price on an upcoming forfeited land parcel after discussion the price was set at \$2500.00

Chairman Olson adjourned the meeting at 9:34 AM.

\_\_\_\_\_  
Brent Olson, Chairman

ATTEST: \_\_\_\_\_  
Heather Henrich, Payroll/Benefits  
Coordinator