

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**January 22, 2019**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, January 22, 2019. Chairman Sandberg called the meeting to order with Commissioners Athey and Klepel present. Commissioners Backer and Olson arrived during committee reports. Also present were Dillon Dwyer of the Ortonville Independent, IT Director Terry Ocaña and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Athey, seconded by Klepel and carried to approve the minutes of the January 8<sup>th</sup> re-organizational meeting.

Motion by Klepel, seconded by Athey and carried to approve the agenda.

Commissioners reported on the following committees:

Klepel – BSAG

Olson – LAC; Countryside; PrimeWest

Sandberg – MSI; Safety

Athey – SWCD; HRA

Backer – BSAG; BdSWD (2); 1W1P; SWEMS; Woodland

Motion by Backer, seconded by Olson and carried to designate the County's website for the publication of transportation projects as allowed by MS §331A.12.

Motion by Olson, seconded by Backer and carried to adopt the following resolution:

**2019-07**

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic funds transfers as a means of making various payments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- a. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- b. For a payment of tax or aid anticipation certificates;
- c. For a payment of contributions to pension or retirement fund;
- d. For vendor payments; and
- e. For payment of bond principal, bond interest and fiscal agent service charge from the debt redemption fund; and

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers.

THEREFORE, BE IT RESOLVED, that the Big Stone County Board delegates County Auditor Michelle Knutson the authority to make electronic fund transfers.

Motion by Backer, seconded by Olson and carried to appoint the following to the respective ESB committees:

*Owners & Operators:* Delegate – Sheriff Mark Brown; Alternate – Kandiyohi County

*NG911:* Delegate – Sheriff Mark Brown; Alternate – TBD

*Logger:* Delegate – Sheriff Mark Brown; Alternate – Chief Deputy Dave Hills

*Users:* Sheriff Mark Brown, Deputy John Maatz, Kandiyohi County Rep

Motion by Athey, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor Knutson:

Abdo Eick & Meyers

\$ 9,000.00

Association of MN Counties	2,500.00
Big Stone SWCD	4,388.50
Counties Providing Technology	4,918.00
GovConnection	17,975.51
Hart InterCivic	66,562.73
Kandiyohi County Sheriff Dept	46,913.23
KDIO Radio	2,500.00
Kibble Equipment	2,257.69
MAXIMUS	3,350.00
MCIT	103,802.00
Mid-Continental Restoration	2,585.00
MN Sheriff's Assn	3,501.12
Jim Mulder	2,263.80
Office Peeps	2,022.00
Tri County Co-op Oil Assn	2,104.64
Waste Management	10,955.99
38 Payments Less Than \$2,000	<u>14,853.89</u>
Total	\$302,454.10

Motion by Backer, seconded by Olson and carried to authorize an additional \$200 loan from the General Fund to Joint Ditch 4 effective 12/31/18.

County Assessor Sandy Vold was present to request that the Board set the date for the County Board of Appeal and Equalization meeting. Motion by Backer, seconded by Olson and carried to set the meeting for Wednesday, June 19<sup>th</sup> at 7:00 PM.

Motion by Athey, seconded by Olson and carried to re-appoint Neil Brandt to the Board of Adjustment and Ann Holme and Neil Brandt to the Planning Commission for 3-year terms as recommended by Environmental Officer Wilke.

4-H Program Coordinator Suzanne Souza presented a report on the County's 4-H program from the past year.

Countryside Public Health Administrator Liz Auch reviewed the agency's 2018 activities and highlighted the work being done with schools and legislative priorities.

IT Director Ocaña provided follow-up information regarding ADA website compliance. Motion by Olson, seconded by Backer and carried to authorize the \$2,000 expenditure for one year to monitor the County's site noting that this will be revisited annually thereafter.

Motion by Olson, seconded by Backer and carried to approve the submission of the County's pay equity report as presented by HR Director Dawn Gregoire.

HR Director Gregoire presented the summary of the OSHA log of injuries and illnesses that will be posted for 3 months.

County Highway Engineer Todd Larson was present to provide a highway update. Consensus was to request RFPs for architectural services for a new highway building.

County Recorder Elaine Martig provided the Board with reports on fees collected and vital statistics for 2017 and 2018. Martig reported that her office continues to be in compliance with the recording requirements per statute.

Chairman Sandberg adjourned the meeting at 10:04 AM.

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Roger Sandberg, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor