

RE-ORGANIZATIONAL MEETING OF THE BIG STONE COUNTY BOARD
January 4, 2022

The Big Stone County Board of Commissioners met in the courtroom at 8:30 AM on Tuesday, January 4, 2022. Chairman Backer called the meeting to order with Commissioners Athey, Klages, Olson and Sandberg present. Also present were Dillon Dwyer of the Ortonville Independent, Coordinator Pam Rud and Auditor-Treasurer Michelle Knutson. The Pledge of Allegiance followed.

Upon call for nominations for Board Chairman, Commissioner Klages was nominated. Following 2 calls for further nominations, motion by Olson, seconded by Sandberg and carried to cast a unanimous ballot for Commissioner Klages for Chairman. Outgoing Chairman Backer turned the meeting over to newly-elected Chairman Klages.

Chairman Klages called for nominations for Vice Chairman. Commissioner Olson was nominated. Following 2 calls for further nominations, motion by Sandberg, seconded by Backer and carried to cast a unanimous ballot for Commissioner Olson for Vice Chairman.

Motion by Backer, seconded by Sandberg and carried to approve the minutes of the December 21st regular meeting.

Motion by Olson, seconded by Backer and carried to approve the agenda.

The bids received from the Ortonville Independent and the Northern Star for publishing those notices as legally required were reviewed. Motion by Athey, seconded by Backer and carried to accept the bid and surety bond of the Ortonville Independent as the official newspaper of the County for 2022. The Northern Star will publish second notices as required by law.

Motion by Olson, seconded by Sandberg and carried to designate the County's website for the publication of transportation projects as allowed by MS §331A.12.

Motion by Backer, seconded by Olson and carried to adopt the following resolution.

2022-01

WHEREAS, Minnesota Statutes require a county board to establish the minimum salary for those officials for whom filing for office opens in May; and

WHEREAS, in May of 2022, filings will open for the elected positions of attorney and sheriff.

THEREFORE, BE IT RESOLVED by the Big Stone County Board of Commissioners, the minimum annual salary for all said positions be hereby established at \$25,000.

Motion by Backer, seconded by Athey and carried to establish the following committee appointments:

Commissioner List

AMC Voting Delegates	All Commissioners
AMC Environment & Natural Resources Policy Committee	Commissioner Athey
AMC General Government Policy Committee	Commissioner Olson
AMC Health & Human Services Policy Committee	Commissioner Backer
AMC Public Safety Policy Committee	Commissioner Klages
AMC Transportation & Infrastructure Policy Committee	Commissioner Sandberg
Appeals Committee (relating to the Ag Inspector)	Commissioners Athey & Olson Backer the alternate

AIS	Commissioner Sandberg
Big Stone Area Growth	Commissioners Klages & Backer
Bois de Sioux Watershed District	Commissioner Backer
Central MN Emergency Services Board (ESB)	Commissioner Klages Sandberg the alternate
Counties Providing Technology (CPT)	Commissioner Backer Olson the alternate
Countryside Public Health	Commissioner Olson Sandberg the alternate
Ditches & Roads	All Commissioners
Joint Ditch 7/24 Authority	Commissioners Olson, Sandberg & Klages
Joint Ditch 4 Authority	Commissioners Backer, Athey & Olson
Joint Ditch 10/11 Authority	Commissioners Sandberg, Athey & Olson
Extension Committee	Commissioners Backer & Athey
Fair Board	Commissioner Athey
Food Shelf	Commissioner Sandberg
Historical Society	Commissioner Sandberg
HRA	Commissioner Athey
Law Library Committee	Commissioner Athey
Legislative Committee	All Commissioners
Local Collaborative	Commissioner Sandberg
Main Street Industries Board	Commissioner Sandberg
MCIT	Chair Vice Chair the alternate
MRCC	Commissioner Athey Other Commissioners the alternates
Personnel & Labor Relations Committee	Commissioners Backer & Klages
Pioneerland Library Board	Commissioner Olson
Planning & Zoning	Commissioners Athey & Olson
Pomme de Terre River Association	Commissioner Klages
Prairie Five Community Action Council	Commissioner Athey
PrimeWest Health Systems	Commissioner Olson Sandberg the alternate
Private Industry Council Chief Elected Officials Board	Commissioner Backer Olson the alternate
Purchasing & Property Management	Commissioners Klages & Sandberg
Red River Basin Commission	Commissioner Backer
Regional Development Commission (RDC)	Commissioner Backer Klages the alternate
RDC Revolving Loan Fund (RLF) Advisory Board	Commissioner Klages
Soil & Water Conservation District	Commissioner Athey Olson the alternate
Southwest MN EMS	Commissioner Backer Klages the alternate
Southwest Mental Health Consortium	Commissioner Olson
Supporting Hands Nurse Family Partnership	Commissioner Olson Sandberg the alternate
Toqua Park Committee	Commissioners Athey & Backer
Upper MN River Watershed District	Commissioner Athey Klages the alternate
WACCO	Commissioner Athey

Sandberg the alternate
Western Probation Services..... Commissioner Backer
 Klages the alternate
Woodland Centers Commissioners Backer & Sandberg
911 Advisory Board Commissioner Klages

Other Committee Members

AMC Voting Delegates.....Auditor, Family Services Director & Coordinator
AIS..... Environmental Technician
 4-H Program Coordinator
 UMRWD Administrator
 MN DNR Area Fisheries Supervisor
 2 Citizens at Large
 Rep from SD Side of Big Stone Lake
Appeals Committee (relating to the Ag Inspector) Cara Greger
Bois de Sioux Watershed District Engineer

Central MN ESB Committees:

RAC Sheriff
 Kandiyohi County the alternate
EMAC.....Emergency Management Director (EMD)
 Deputy EMD the alternate
Owners & Operators..... Sheriff
 Kandiyohi County the alternate
Users Sheriff, Deputy John Maatz, Kandiyohi County Rep
NG911 Sheriff
Logger Sheriff
 Chief Deputy the alternate

Countryside Public Health Lay Board Member Sharon Botker
Extension Committee Lay members as appointed
Planning & Zoning Lay members as appointed
Prairie Waters Regional Tourism Vicki Oakes
Private Industry Council Workforce Council Hillary Henrich
911 Advisory Board Sheriff, Chief Deputy Sheriff, EMD & Auditor

Commissioners reported on the following committees:

- Olson – Blandin Broadband Project
- Backer – Personnel (2)
- Sandberg – HRA
- Klages – Personnel (2); UMVRDC Loan Fund

Auditor-Treasurer Knutson reviewed the 2021 ditch loan activity with the Board.

Motion by Olson, seconded by Backer and carried to authorize the following internal transactions effective 12/31/21:

Ditch to General	\$52,043.00
CD 8	\$ 2,600.00
CD 13	\$22,144.00
CD 20	\$ 520.00
CD 21	\$ 700.00
JD 4	\$15,524.50
JD 24	\$10,554.50
General to Ditch	\$23,400.00

CD 5	\$ 7,000.00
CD 21	\$14,700.00
CD 30	\$ 1,700.00

Motion by Athey, seconded by Sandberg and carried to authorize the following internal transactions effective 12/31/21:

General to Highway	\$ 2,510.47
Ditch to Highway	\$ 3,110.32
CD 2	\$ 926.95
JD 4	\$ 1,194.06
CD 13	\$ 989.31
CD 21	\$ 94.79
CD 30	\$ 147.35

Motion by Sandberg, seconded by Backer and carried to adopt the following resolution to designate depositories and authorize Auditor-Treasurer Knutson to make investments:

2022-02

WHEREAS, M.S. §118A.02, subd. 1(a) states “The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.”; and

WHEREAS, M.S. §118A.02, subd. 1(b)(2) allows the County board to authorize the Auditor-Treasurer to make investments of funds under M.S. §118A.01 to 118A.06 or other applicable law.

THEREFORE, BE IT RESOLVED, that the Big Stone County Board of Commissioners designates as depositories the following financial institutions and designates the following as brokers and authorized investment holders:

- Minnwest Bank of Ortonville
- CenBank of Ortonville
- Frandsen Bank & Trust of Clinton
- First Independent Bank of Beardsley
- Star Bank of Graceville
- MAGIC Fund, managed by PFM Asset Management
- TD Ameritrade/Ehlers Investment Partners

BE IT FURTHER RESOLVED, that the County Board of Commissioners authorizes the Auditor-Treasurer to make investments of funds under M.S. §118A.01 to 118A.06 or other applicable law at any one or more of the above.

BE IT FURTHER RESOLVED, the County Auditor-Treasurer is hereby authorized to act and serve as county agent on any County accounts set up or active at any of the above financial institutions, brokers, or investment holders.

BE IT FURTHER RESOLVED, the above designations and authority conferred shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the financial institution, broker, or investment holder at each location where an account is maintained and the financial institution, broker, or investment holder shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution.

Motion by Backer, seconded by Olson and carried to adopt the following resolution:

2022-03

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic funds transfers as a means of making various payments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- a. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- b. For a payment of tax or aid anticipation certificates;
- c. For a payment of contributions to pension or retirement fund;
- d. For vendor payments; and
- e. For payment of bond principal, bond interest and fiscal agent service charge from the debt redemption fund; and

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers.

THEREFORE, BE IT RESOLVED, that the Big Stone County Board delegates County Auditor-Treasurer Michelle Knutson the authority to make electronic fund transfers.

Motion by Athey, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor-Treasurer Knutson:

AMC	\$ 8,050.00
Big Stone Area Growth	17,500.00
Big Stone Co Ag Society	24,000.00
Big Stone Co Historical Society	25,000.00
Big Stone SWCD	22,500.00
Bonanza Education Center	5,000.00
City of Browns Valley	2,500.00
City of Graceville	11,500.00
City of Ortonville	10,000.00
Countryside Public Health	36,259.00
ESRI	9,876.07
Marco	4,513.51
MCIT	137,278.00
MnCCC	18,755.00
Office Depot	2,118.21
Pioneerland Library System	19,577.00
SHI International	11,023.00
12 Payments Less Than \$2,000	<u>5,874.43</u>
Total	<u>\$371,324.22</u>

Motion by Olson, seconded by Sandberg and carried to approve the 2022 aggregate gravel tax budget with revenues estimated to be \$120,000.

Motion by Olson, seconded by Sandberg and carried to adopt the following resolution:

2022-04

BE IT RESOLVED, that the 2022 County Ditch Assessments be established as follows:

<u>Ditch Number</u>	<u>Assessment</u>
2	\$ 20,000
4	\$ 1,000
5	\$ 7,300
8	\$ 20,000
13	\$ 25,000
14	\$ 500
15	\$ 500
16	\$ 40,000
18	\$ 500
19	\$ 1,000
20	\$ 6,000
21	\$ 22,000
30	\$ 12,000

Motion by Backer, seconded by Olson and carried to adopt the following resolutions:

2022-05

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby instructed to hire such miscellaneous and semi-skilled labor and such machinery and equipment as may from time to time be required at the prevailing rates in the community.

2022-06

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized to purchase gravel material from various pits at the prevailing rates for graveling and re-graveling the Big Stone County roads.

2022-07

WHEREAS the Big Stone County Board of Commissioners recognizes the need to be helpful to cities and townships during an emergency situation or natural disaster. THEREFORE BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized and instructed to pay by regular payroll and equipment rental rates up to the amount of \$10,000 for approved labor and equipment assisting cities and townships off of the regular County Road System.

2022-08

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized and instructed to impose weight and load restrictions as he deems necessary on any or all County Roads and County State Aid Highways pursuant to Chapter 500, Article 4, Section 1, Subdivision 3 of Laws of 1959.

2022-09

BE IT RESOLVED by the Big Stone County Board of Commissioners that the County Highway Engineer is hereby authorized to spray weeds and objectionable vegetation in all of the County Ditch Systems without further approval of the County Board of Commissioners so long as expenditures do not exceed \$5,000 for any single County Ditch. This resolution excludes Joint Ditches.

Motion by Sandberg seconded by Olson and carried to rescind the Tobacco Ordinance that was approved on 12/21/21. Ashlie Wubben from Countryside Public Health presented options for revisions to the ordinance and will be reviewed at a future meeting.

Motion by Sandberg and seconded by Olson and carried to approve the Ortonville Prosecution Agreement.

At 9:17 AM Chairman Klages called for a recess in the meeting until 10:30 am when the County Attorney interview was scheduled.

The meeting resumed at 10:30 AM to conduct a County Attorney interview. Kelsey Stock was interviewed by the Board. Following the interview and discussion, motion by Backer, seconded by Olson and carried to offer the County Attorney position to Kelsey Stock contingent on background study.

Chairman Klages adjourned the meeting at 10:56 AM.

Jeff Klages, Chairman

ATTEST: _____
Pamela Rud, Coordinator