

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**October 15, 2019**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, October 15, 2019. Chairman Sandberg called the meeting to order with Commissioners Athey, Backer, Klepel and Olson present. Also present were Dillon Dwyer of the Ortonville Independent, HR Director Dawn Gregoire, Family Services Director Pam Rud, County Attorney Joe Glasrud and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Backer, seconded by Athey and carried to approve the minutes of the October 1<sup>st</sup> regular meeting.

Motion by Olson, seconded by Backer and carried to approve the agenda.

Commissioners reported on the following committees:

Olson – PrimeWest

Sandberg – Personnel

Athey – SWCD; MRC; Personnel

County Assessor Sandy Vold and Shelly Eldridge from Ehlers arrived at the meeting.

Motion by Athey, seconded by Olson and carried to authorize payment of the following claims as presented by Auditor Knutson:

CPT	\$ 5,000.40
Fidlar	5,771.64
Hasslen Construction	4,000.00
Kandiyohi County Sheriff Department	34,109.75
Regents of the U of MN	18,445.02
Stevens County	15,920.03
West Central Communications	8,892.00
West Con	10,352.31
48 payments less than \$2,000	<u>14,018.43</u>
Total	\$116,509.58

Motion by Olson, seconded by Backer and carried to authorize the following internal transactions:

General to Highway	\$ 3,001.93
Family Services to Highway	\$ 94.13
Ditch to Highway	\$ 1,799.24
County Ditch 2	\$236.89
Joint Ditch 4	\$440.00
County Ditch 8	\$406.93
Combined Ditch 10/11	\$355.67
County Ditch 21	\$359.75

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

The Board will not be hiring Jim Mulder to assist with reviewing the exempt leave policy. Chairman Sandberg stated that the exempt employees will meet prior to the full Department Head meeting to review it.

County Engineer Todd Larson and Liz Auch and Ashley Johnson from Countryside Public Health arrived at the meeting.

Shelly Eldridge from Ehlers reviewed the parameters resolution for the upcoming bond sale. Following discussion, motion by Athey, seconded by Backer and carried to adopt resolution **2019-28** authorizing the sale of GO Capital Improvement Plan and State Aid Bonds, Series 2019a, subject to certain parameters; fixing their form and specifications; directing their execution and delivery; and providing for their payment. A complete copy of the resolution is on file in the Auditor's Office.

Environmental Director Darren Wilke arrived at the meeting.

Motion by Athey, seconded by Olson and carried to execute the FY 2020 Snowmobile Maintenance Grant Agreement for the Big Stone Lake Area Sno Riders with the MN DNR.

Motion by Olson, seconded by Klepel and carried to approve the Findings of Fact and Order initiating the reestablishment of drainage system records for County Ditch 21 as prepared by Ditch Attorney Kurt Deter.

Motion by Athey, seconded by Backer and carried to appoint Commissioner Olson to represent the County and be the voting representative at the MCIT Annual Meeting.

Environmental Director Darren Wilke presented contracts with Pro West for the Board's approval. Motion by Olson, seconded by Klepel and carried to execute the contract to go to monthly updates. Motion by Olson, seconded by Backer and carried to execute the contract to roll over GIS data to a new server. Wilke was authorized to sign both contracts on behalf of the County.

Countryside Public Health Administrator Liz Auch and SHIP Coordinator Ashley Johnson were present to review the community health assessment data. A survey was distributed to those present to rank 10 health priorities to be included in the data. Auch also reported that there are bringing back a WIC Public Health Clinic in Graceville.

Engineer Larson provided an update on the FLAP grant application. He reported that he will not be able to include the Memorandum of Understanding as US Fish & Wildlife has not signed it yet.

Engineer Larson provided an update on various highway projects. He also reported that the proposed Cup Lake project is still not finalized.

HR Director Gregoire reported that 2<sup>nd</sup> interviews for IT Director candidates were held with Shawn Larsen also participating. A final candidate will be brought to the next board meeting for approval.

Motion by Olson, seconded by Backer and carried to deny the grievance from AFSME Local 65 received on October 7<sup>th</sup>.

Motion by Olson, seconded by Athey and carried to set the 2020 monthly cafeteria contribution at \$1,061.21 due to the increase in health insurance premium rates.

Gregoire also reported that the Delta Dental rates increased an average of 3%.

Gregoire reviewed medicare changes. Motion by Athey, seconded by Olson and carried to approve the new medicare group plan rates as presented by Gregoire.

Chairman Sandberg adjourned the meeting at 10:00 AM.

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Roger Sandberg, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor