

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**February 19, 2019**

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, February 19, 2019. Chairman Sandberg called the meeting to order with Commissioners Athey, Backer, Klepel and Olson present. Also present were Mary Meyer, Mary Gustafson, Dillon Dwyer of the Ortonville Independent, Facilities Technician Jared Heck and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Olson, seconded by Backer and carried to approve the minutes of the February 5<sup>th</sup> regular meeting.

Motion by Backer, seconded by Athey and carried to approve the agenda.

County Engineer Todd Larson arrived at the meeting. County Attorney Joe Glasrud arrived during committee reports.

Commissioners reported on the following committees:

- Olson – PrimeWest
- Sandberg – Personnel; Land Records
- Athey – SWCD; HRA; Personnel; Park
- Backer – Park

Motion by Athey, seconded by Backer and carried to approve the following camping fees for Toqua Park:

Season Pass	\$1,200
Camper Fee	\$20/day
Tent Fee	\$10/day
Hunter's Pass (after Labor Day)	\$150
Tournaments	\$50/day

Monday–Thursday Special (excluding holidays) – Stay 2 nights, get 1 free

Facilities Technician Heck presented the following proposals for paving the Family Services parking lot:

Bituminous Paving	\$30,007.00
Duininck	\$44,057.74
Riley Bros. Construction	\$44,123.50

Motion by Olson, seconded by Backer and carried to accept the low bid from Bituminous Paving.

Motion by Athey, seconded by Klepel and carried to authorize payment of the following claims as presented by Auditor Knutson:

Counties Providing Technology	\$ 4,922.00
Dugs Construction	2,905.00
Force America	2,682.01
Ryan Hage	2,343.00
Kandiyohi County Sheriff Dept	6,088.41
Kris Engineering	7,388.68
Lac qui Parle Sheriff	3,814.50
James Mulder	3,389.12
O'Kayes Home Center	3,728.39
US Postal Service	4,000.00

West Central Communications	3,478.61
West Con	12,249.53
48 payments less than \$2,000	<u>20,588.16</u>
Total	\$77,577.41

Motion by Athey, seconded by Olson and carried to appoint Rondi Lillehaug to the HRA Board to fill out Iva Lou Gillespie's term ending September 30, 2019.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Athey, seconded by Olson and carried to approve the Chief Deputy pay to exempt status with the addition of call time to be paid at \$2,400 per year effective February 23<sup>rd</sup> as presented by HR Director Dawn Gregoire.

Motion by Athey, seconded by Backer and carried to approve the promotion of Jon Kirchberg to Engineering Tech II at Grade 9 Step 6 effective on his anniversary date.

Motion by Backer, seconded by Klepel and carried to approve and advertise for bids for the following as presented by Engineer Larson:

- Full Depth Reclamation/Bituminous: SAP 006-633-005 CSAH 33
- Seal Coats: CP 006-001-019 CSAH 18
- CP 006-002-019 CSAH 22
- CP 006-003-019 CR 52
- CP 006-004-019 CSAH 7
- CP 006-005-019 CSAH 21
- CP 006-006-019 CSAH 6
- CP 006-007-019 CSAH 15
- CP 006-008-019 Museum Parking Lot

Engineer Larson reported that four proposals for the architecture firm for the highway building project were received. The Property Committee will meet on Friday to review them.

The Organizational Study Report was reviewed by the Board. Chairman Sandberg stated that any implementation of changes will be a process. He reported that the Personnel Committee met and is recommending that the first step be to combine the Auditor and Treasurer positions. This would occur with a vacancy in one of the positions or at the end of the current term. Motion by Olson, seconded by Backer and carried to invite public comment at the next board meeting prior to consideration of the proposed resolution to combine.

Chairman Sandberg adjourned the meeting at 9:23 AM.

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Roger Sandberg, Chairman

ATTEST: \_\_\_\_\_  
Michelle R. Knutson, Auditor