

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
February 6, 2018

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, February 6, 2018. Chairman Olson called the meeting to order with Commissioners Athey, Backer and Sandberg present. Commissioner Berning was absent. Also present were Mary Meyer, Mary Gustafson, Dillon Dwyer of the Ortonville Independent and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Backer and carried to approve the minutes of the January 16th regular meeting.

Motion by Athey, seconded by Sandberg and carried to approve the agenda including rescheduling Attorney Glasrud to the end of the meeting.

Commissioners reported on the following committees:

Backer – Bois de Sioux; SW EMS; Personnel

Olson – Dept Head; RDC; PrimeWest; Personnel

Sandberg – MSI; PLS; Food Shelf; Collaborative; Safety; ESB

Athey – Prairie 5; MRC

Motion by Backer, seconded by Sandberg and carried to re-appoint Harold Dimberg III to a 6-year term on the EDA Board.

Motion by Athey, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor Knutson:

| | |
|--------------------------------|------------------|
| City of Browns Valley | \$ 2,500.00 |
| City of St. Cloud | 13,090.74 |
| Environmental Systems Research | 3,945.37 |
| KDIO Radio | 2,500.00 |
| Marco Technologies | 7,811.26 |
| Ortonville Independent | 2,965.46 |
| Pictometry | 23,857.92 |
| Revize | 4,200.00 |
| West Con | 5,057.90 |
| Ziegler | 12,615.00 |
| 36 Payments Less Than \$2,000 | <u>12,731.30</u> |
| Total | \$91,274.95 |

Motion by Sandberg, seconded by Backer and carried to authorize the following internal transactions:

| | |
|----------------------------|-------------|
| General to Highway | \$ 1,984.23 |
| Family Services to Highway | \$ 65.02 |

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Sandberg, seconded by Backer and carried to accept the resignation of Deputy Auditor Sharon Finke effective as of March 19, 2018, with thanks for her years of service and to approve her request for the phased retirement option to begin at that time.

Motion by Backer, seconded by Athey and carried to execute the Voting Equipment Grant Agreement with the State of Minnesota as presented by Auditor Knutson.

Motion by Sandberg, seconded by Athey and carried to approve Casey's General Store's tobacco license application for 2018.

Motion by Sandberg, seconded by Backer and carried to approve the hiring of Danny Tuckett, Jr. as the Environmental Technician at Grade 9 Step 1 contingent upon completion of final screenings as presented by HR Director Dawn Gregoire.

Motion by Athey, seconded by Backer and carried to approve the VSO Administrative Assistant job description and the classification to a Grade 6 as presented by HR Gregoire.

Motion by Backer, seconded by Sandberg and carried to approve the updated CVSO job description and classification to a Grade 10.

Personnel is recommending that the current Deputy Auditor/Benefits Coordinator position be posted instead of the newly drafted Deputy Auditor job description even though it follows the strategic planning model that has been discussed. Motion by Backer, seconded by Olson and carried to approve the posting as recommended by the Personnel Committee.

Deputy Auditor/Benefits Coordinator Sharon Finke was present to update the Board on the option for a group retiree health insurance. Following discussion, motion by Backer, seconded by Athey and carried to authorize establishing a group BC/BS Senior Gold Medicare Supplement /Rx Drug plan for retirees. This will allow the County to continue allowing the PERA phased retirement option to retiring employees.

Following a break, Attorney Joe Glasrud arrived at the meeting.

Motion by Sandberg, seconded by Athey and carried to execute the Purchase Agreement with Strei Partnership for the land purchase for the Highway Department. This agreement includes an addendum to address the terms approved at the 1/16/18 board meeting.

Motion by Backer, seconded by Sandberg and carried to close the meeting at 9:55 AM under attorney-client privilege regarding a legal matter.

Motion by Athey, seconded by Backer and carried to re-open the meeting at 10:13 AM.

Chairman Olson adjourned the meeting at 10:13 AM.

Brent Olson, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor