

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
May 21, 2024

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, May 21, 2024. Chairman Sandberg called the meeting to order with Commissioners Olson, Zimmel, Klages, and Athey present. Also present was County Attorney Rebecca Trapp and Coordinator Pam Rud. The Pledge of Allegiance followed.

Motion by Olson, seconded by Klages and carried unanimously to approve the minutes of the May 7th regular meeting.

Motion by Zimmel, seconded by Athey and carried unanimously to approve the agenda with the addition of Environmental Office Manager resignation.

Commissioners reported on the following committees:

Zimmel – Western Prairie Waters, BSAG
Athey – SWCD, HRA, UMRWD, MRC
Klages – BSAG, Woodland (2), CPT
Olson – Pioneerland

Motion by Athey, seconded by Olson and carried unanimously to authorize payment of claims as prepared by Auditor-Treasurer Michelle Knutson. Vendors, excluding Family Services, receiving payments in excess of \$2,000 are as follows:

Kandiyohi County Recycling	\$ 2,000.00
LG Everist	3,250.19
Northland & Companies	4,048.05
Ortonville Independent	3,711.52
Stevens County	3,175.50
Traverse County Sheriff	4,135.00
43 Payments Less Than \$2,000	<u>20,692.80</u>
Total	\$41,013.06

Family Services Director Laura Laub presented a request from the Southwest Mental Health Consortium for \$19,985 to be placed in restricted funds to assist with cash flow for services until the Department of Human Services pays their grant. Motion by Olson, seconded by Klages and carried unanimously to pay the Consortium fiscal host up to \$30,000 if the payment formula changes to be placed in a restricted fund.

County Engineer Jorden Roggenbuck presented an agreement with the DNR for concrete planks for the new boat ramp at Toqua Park. Motion by Olson, seconded by Zimmel and carried unanimously to approve the agreement as presented.

Roggenbuck also shared a Highway Department update.

IT Director Matt Anderson requested permission to hire a summer intern to work on enhancing our SIEM system. Motion by Olson, seconded by Klages and carried unanimously to approve a summer intern at the rate of \$18 per hour.

Rud presented a letter of resignation from Breann Longnecker as well as a request to fill the vacancy. Motion by Zimmel, seconded by Athey and carried unanimously to accept the resignation and authorize hiring to fill the position.

Motion by Klages, seconded by Sandberg and carried unanimously to approve Integrity Employee Benefits as agent of record for the County's LTD and STD and our consultant for life insurance, vision and dental until the contract with NIS expires.

Motion by Olson, seconded by Zimmel can carried unanimously to change the handbook so all staff take time off in 15-minute increments and remove the half day and full day language for exempt staff.

Motion by Athey, seconded by Sandberg and carried unanimously to accept the resignation of Kenzie Medanich as the Environmental Office Manager and to fill the vacancy.

Work session included discussion on the upcoming AMC District 6 meeting and topics to be discussed.

Chairman Sandberg adjourned the meeting at 9:33 AM.

Roger Sandberg, Chairman

ATTEST: _____
Pam Rud, Coordinator