

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
June 4, 2019

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, June 4, 2019. Chairman Sandberg called the meeting to order with Commissioners Athey, Klepel and Olson present. Also present were Dillon Dwyer of the Ortonville Independent, Mary Meyer, Mary Gustafson, HR Director Dawn Gregoire, County Attorney Joe Glasrud, Family Service Director Pam Rud, Deputy Auditor Cindy Brehmer and Deputy Auditor Heather Henrich. The Pledge of Allegiance followed. Commissioner Backer entered the meeting.

Motion by Olson, seconded by Klepel and carried to approve the minutes of the May 24th regular meeting.

Motion by Athey, seconded by Olson and carried to approve the agenda with noted additions.

Commissioners reported on the following committees:

Sandberg – MSI; Dept Head; Personnel

Athey – Personnel

Motion by Athey, seconded by Backer and carried to authorize payment of the following claims as presented by Deputy Auditor Brehmer:

GovConnection	\$ 2,153.48
Kandiyohi County Recycling	2,000.00
Marco Technologies	2,801.19
Ortonville Independent	2,042.77
Pictometry	23,857.92
Ronglein & Sons Excavating	2,250.00
West Con	23,303.50
35 payments less than \$2,000	<u>5,981.62</u>
Total	\$64,390.48

County Assessor Sandy Vold entered the meeting.

Motion by Backer, seconded by Olson and carried to approve the temporary partial closing of County Hwy 24 in the City of Clinton on June 22nd from 6:00 PM to 2:00 AM for a street dance as requested by the Clinton Fire Department.

Motion by Backer, seconded by Olson and carried to approve the temporary partial closing of County Hwy 18 in the City of Graceville on July 5th from 4:00 PM to 2:00 AM for a street dance and July 6th from noon to 4:00 PM for water fights as requested by the GWO/Graceville Fire Department.

Deputy Auditor Brehmer presented information on upgrading the current payroll system from CPT to include the Web e-Time, Payroll Web Access and HR modules. Chairman Sandberg reported that CPT had done a presentation at the department head meeting. HR Director Dawn Gregoire also presented information about other payroll/HR systems that were looked at. Following discussion, motion by Olson, seconded by Backer and carried to purchase the additional software from CPT.

Chairman Sandberg reported that IT Director Terry Ocaña is recommending contracting with Morris Electronics until his position is filled. Motion by Olson, seconded by Athey and carried to contract with Morris Electronics for any issues that come up until a new IT Director is hired.

Discussion was held on a letter received from Prairie 5, looking for donations for their meal program. Chairman Sandberg directed Deputy Auditor Henrich to get additional information before any decisions will be made.

Environmental Services Director Darren Wilke presented the final findings of fact for the denial of the conditional use permit application of Ratcliff Development for a Dollar General store in Graceville. Motion by Olson, seconded by Athey and carried to adopt the findings as presented.

Director Wilke reported that we are due for a Pictometry flyover in 2020 and because of the IT Director's resignation, he will be dealing with the Pictometry for now. Wilke presented a few scenarios to the Board and discussion followed. Wilke will present more information at the next meeting.

Motion by Athey, seconded by Olson and carried to rescind approval to hire a Temporary Highway Maintenance Worker.

Motion by Athey, seconded by Backer and carried to approve hiring an Intermittent/Seasonal Highway Maintenance Worker at Grade 6.

Motion by Olson, seconded by Sandberg and carried to approve the hiring of Val Carlson-Seifert as Deputy EMD at Grade 7 Step 1 effective June 6, 2019, with Commissioner Athey abstaining.

Motion by Athey, seconded by Backer and carried to accept the resignation of IT Director Terry Ocaña. They all thanked Terry for his service to the County and appreciated his involvement in helping bring Broadband to Big Stone County.

Motion by Athey, seconded by Backer and carried to begin the hiring process for the IT Director position. HR Director Gregoire has developed a screening tool with the help of Ocaña. Following discussion, the following were appointed to the hiring committee: HR Director, Personnel Committee, Deputy Auditor Heather Henrich from the IT Committee and Shawn Larsen from Morris Electronics. HR Director Gregoire will contact Mr. Larsen to see if he is interested.

Chairman Sandberg adjourned the meeting at 9:42 AM.

Roger Sandberg, Chairman

ATTEST: _____
Heather Henrich, Deputy Auditor