

**RE-ORGANIZATIONAL MEETING OF THE BIG STONE COUNTY BOARD
January 7, 2025**

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, January 7, 2025. Vice Chairman Athey called the meeting to order with Commissioners Zimmel, Klages, Radermacher and Thyne present. Also present were Dillon Dwyer of the Ortonville Independent and Coordinator Pam Rud. The Pledge of Allegiance followed.

Upon call for nominations for Board Chairman, Commissioner Athey was nominated. Following 2 calls for further nominations, motion by Radermacher, seconded by Zimmel and carried unanimously to cast a unanimous ballot for Commissioner Athey for Chairman.

Chairman Athey called for nominations for Vice Chairman. Commissioner Zimmel was nominated. Following 2 calls for further nominations, motion by Klages, seconded by Radermacher and carried unanimously to cast a unanimous ballot for Commissioner Zimmel for Vice Chairman.

Motion by Klages, seconded by Radermacher and carried unanimously to approve the minutes of the December 17th regular meeting.

Motion by Thyne, seconded by Radermacher and carried unanimously to approve the agenda.

Commissioner Zimmel reported on the BdSWSD committee.

Motion by Zimmel, seconded by Klages and carried unanimously to establish the following committee appointments:

Commissioner List

AMC Voting Delegates	All Commissioners
AMC Environment & Natural Resources Policy Committee	Commissioner Athey
AMC General Government Policy Committee	Commissioner Thyne
AMC Health & Human Services Policy Committee	Commissioner Radermacher
AMC Public Safety Policy Committee	Commissioner Klages
AMC Transportation & Infrastructure Policy Committee	Commissioner Zimmel
Appeals Committee (relating to the Ag Inspector)	Commissioners Athey & Thyne Zimmel the alternate
AIS	Commissioner Zimmel
Big Stone Area Growth	Commissioners Zimmel & Thyne
*Bois de Sioux Watershed District	Commissioner Zimmel
Central MN Emergency Services Board (ESB)	Commissioner Klages Radermacher the alternate
Counties Providing Technology (CPT)	Commissioner Klages Radermacher the alternate
Countryside Public Health	Commissioner Radermacher Thyne the alternate
Ditches & Roads	All Commissioners
Joint Ditch 7/24 Authority	Commissioners Thyne, Radermacher & Zimmel
Joint Ditch 4 Authority	Commissioners Zimmel, Athey & Thyne
Joint Ditch 10/11 Authority	Commissioners Radermacher, Athey & Thyne
Extension Committee	Commissioners Klages & Athey
*Fair Board	Commissioner Athey
Family Services Collaborative	Commissioner Radermacher
*Food Shelf	Commissioner Radermacher

- *Historical Society** Commissioner Thyne
- *HRA** Commissioner Athey
- Insurance Committee**..... Commissioners Radermacher & Thyne
- Law Library Committee** Commissioner Athey
- Main Street Industries Board** Commissioner Thyne
- MCIT** Chair
Vice Chair the alternate
- MRCC**..... Commissioner Athey
Other Commissioners the alternates
- Personnel & Labor Relations Committee**Chair & Vice Chair
- Pioneerland Library Board** Commissioner Thyne
- Planning & Zoning** Commissioners Athey & Klages
- Pomme de Terre River Association** Commissioner Klages
- Prairie Five Community Action Council** Commissioner Athey
- Prairie Waters Regional Tourism**Commissioner Zimmer
- Prime Health**Commissioner Klages
- PrimeWest Health Systems** Commissioner Klages
Thyne the alternate
- Private Industry Council Chief Elected Officials Board**.....Commissioner Zimmer
Radermacher the alternate
- Purchasing & Property Management**..... Commissioners Klages & Athey
- Red River Basin Commission**Commissioner Zimmer
- Regional Development Commission (RDC)**Commissioner Zimmer
- *Soil & Water Conservation District**..... Commissioner Athey
Thyne the alternate
- Southwest Mental Health Consortium**Commissioner Radermacher
- Supporting Hands Nurse Family Partnership**Commissioner Radermacher
Thyne the alternate
- Toqua Park Committee** Commissioners Athey & Zimmer
- *Upper MN River Watershed District** Commissioner Athey
Radermacher the alternate
- WACCO**..... Commissioner Athey
Thyne the alternate
- Western Probation Services**.....Commissioner Zimmer
Klages the alternate
- Woodland Centers** Commissioner Klages
- 911 Advisory Board** Commissioner Klages

***Indicates Liaison non-voting Board member**

Other Committee Members

- AMC Voting Delegates**Coordinator, Engineer, Family Service Director
- AIS**..... Environmental Technician
4-H Program Coordinator
UMRWD Administrator
MN DNR Area Fisheries Supervisor
2 Citizens at Large
Rep from SD Side of Big Stone Lake
- Bois de Sioux Watershed District**..... Engineer
- Central MN ESB Committees:**
- RAC** Sheriff
Kandiyohi County the alternate
- EMAC**.....Emergency Management Director (EMD)

Owners & Operators	Deputy EMD the alternate Sheriff
Users	Kandiyohi County the alternate Sheriff, Deputy John Maatz, Kandiyohi County Rep
NG911	Sheriff
Logger	Sheriff
Countryside Public Health Lay Board Member	Chief Deputy the alternate Sharon Botker
Extension Committee	Lay members as appointed
Planning & Zoning	Lay members as appointed
Private Industry Council Workforce Council	Hillary Henrich
911 Advisory Board	Sheriff, Chief Deputy Sheriff, EMD & Auditor

The bids received from the Ortonville Independent and the Northern Star for publishing those notices as legally required were reviewed. Motion by Radermacher, seconded by Zimmel and carried unanimously to accept the bid and surety bond of the Ortonville Independent as the official newspaper of the County for 2025. The Northern Star will publish second notices as required by law.

Motion by Klages, seconded by Thyne and carried unanimously to designate the County's website for the publication of transportation projects as allowed by MS §331A.12.

Motion by Klages, seconded by Zimmel and carried unanimously to authorize payment of claims as presented by Auditor-Treasurer Knutson. Vendors, excluding Family Services, receiving payments in excess of \$2,000 are as follows:

Assn of MN Counties	\$ 17,571.00
Big Stone Area Growth	18,000.00
Big Stone Co Ag Society	24,000.00
Big Stone Co Historical Society	26,000.00
Big Stone County HRA	17,626.50
Big Stone SWCD	22,500.00
Bonanza Education Center	5,000.00
Bond Trust Services	557,113.76
City of Browns Valley	2,500.00
City of Graceville	11,500.00
City of Ortonville	10,000.00
ConnectWise	3,449.00
Countryside Public Health	38,336.50
Creative Disposition	2,200.00
Customized Fire Rescue	2,100.00
Hart InterCivic	2,012.32
Insight	3,701.94
MnCCC	20,269.01
Pioneerland	23,122.50
Southwest Initiative Foundation	2,000.00
Upper MN Valley RDC	14,401.00
8 Payments Less Than \$2,000	<u>2,317.04</u>
Total	<u>\$825,720.57</u>

Motion by Radermacher, seconded by Klages and carried with Commissioner Thyne abstaining to adopt the following resolution to designate depositories and authorize the Auditor-Treasurer Knutson to make investments:

2025-01

WHEREAS, M.S. §118A.02, subd. 1(a) states “The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.”; and

WHEREAS, M.S. §118A.02, subd. 1(b)(2) allows the County board to authorize the Auditor/Treasurer to make investments of funds under M.S. §118A.01 to 118A.06 or other applicable law.

THEREFORE, BE IT RESOLVED, that the Big Stone County Board of Commissioners designates as depositories the following financial institutions and designates the following as brokers and authorized investment holders:

- Minnwest Bank of Ortonville
- CenBank of Ortonville
- Frandsen Bank & Trust of Clinton
- First Independent Bank of Beardsley
- Star Bank of Graceville
- MAGIC Fund, managed by PFM Asset Management
- BNY Mellon/Pershing Advisor Solutions/Ehlers Investment Partners
- US Bank/Moreton Capital Markets

BE IT FURTHER RESOLVED, that the County Board of Commissioners authorizes the Auditor-Treasurer to make investments of funds under M.S. §118A.01 to 118A.06 or other applicable law at any one or more of the above.

BE IT FURTHER RESOLVED, the County Auditor-Treasurer is hereby authorized to act and serve as county agent on any County accounts set up or active at any of the above financial institutions, brokers, or investment holders.

BE IT FURTHER RESOLVED, the above designations and authority conferred shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the financial institution, broker, or investment holder at each location where an account is maintained and the financial institution, broker, or investment holder shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution.

Motion by Zimmel, seconded by Thyne and carried unanimously to adopt the following resolution:

2025-02

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic funds transfers as a means of making various payments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- a. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- b. For a payment of tax or aid anticipation certificates;
- c. For a payment of contributions to pension or retirement fund;
- d. For vendor payments; and

- e. For payment of bond principal, bond interest and fiscal agent service charge from the debt redemption fund; and

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers.

THEREFORE, BE IT RESOLVED, that the Big Stone County Board delegates County Auditor-Treasurer Michelle Knutson the authority to make electronic fund transfers.

Knutson reviewed gravel tax revenue and stated that the 2025 aggregate gravel tax budget is included with the overall county budget that was approved in December so no separate motion will be needed. However, motion by Klages, seconded by Radermacher and carried unanimously to authorize Engineer Jordan Roggenbuck to do restoration to some areas of county owned gravel pits using restoration funds.

Auditor-Treasurer Knutson reviewed the 2024 ditch loan activity with the Board and noted payments were done as internal transactions.

Motion by Radermacher, seconded by Thyne and carried unanimously to adopt the following resolution:

2025-03

BE IT RESOLVED, that the 2025 County Ditch Assessments be established as follows:

<u>Ditch Number</u>	<u>Assessment</u>
2	\$ 20,000
4	\$ 1,000
13	\$ 25,000
14	\$ 500
15	\$ 500
16	\$ 700
18	\$ 500
19	\$ 1,000
20	\$ 6,000
21	\$ 22,000
30	\$ 12,500

Motion by Klages, seconded by Radermacher and carried unanimously to update the Accounting Policies and Procedures Manual and Procure as presented by Auditor-Treasurer Knutson Policy effective for the year ending December 31, 2024.

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Family Services Director Laura Laub presented the 2025 Someplace Safe Parenting time purchase of service contract. Motion by Klages, seconded by Thyne and carried unanimously to approve the contract as presented.

County Engineer Jordan Roggenbuck presented information on the Monarch CCAA project and request for payment for enrollment in the Candidate Conservation Agreement with Assurances for the Monarch Butterfly. Motion by Radermacher, seconded by Klages and carried with Commissioner Athey voting nay.

Rud presented 2025 Board dates. Motion by Zimmel, seconded by Thyne and carried unanimously to approve the dates as presented.

Rud presented the 2025 Operating Guidelines for consideration. Motion by Klages, seconded by Radermacher and carried to approve the guidelines.

Work session included discussion on the upcoming drainage conference as well as cannabis ordinances and working with the various cities and Public Health to develop ordinances. This will be a topic at a future work session.

Chairman Athey adjourned the meeting at 9:47 AM.

Wade Athey, Chairman

ATTEST: _____
Pam Rud, Coordinator